



## Joining instructions

We look forward to welcoming you to the very first LEV this Sunday! We're sure you have a few questions about the event, so we've tried to put all of the important details you need to know in one place. Please take the time to read this information before the event begins, so know how to join the event.

## Date and Locations

LEV 2020 Date: Sunday, 6 September 2020 from 5.30-7.30pm (CET).

Venue: Wherever you're spending your Sunday afternoon and evening and have a wifi connection.

## Joining the Event

The first session on Sunday begins at 5.30pm (CET), but we will be admitting participants for an informal meet and greet at 5.20pm. **Please sure you come a few minutes early to say hi and so that we can start on time.** You can view the presenters line up [here](#).

The event takes place on Zoom. The details are as follows:

Meeting ID: 836 2957 5408

Passcode: LEV5780

***Please do not share the password with anyone else. Thank you!***

Please note that all sessions are recorded.

## To join the event

- [Click here to enter the programme](#)
- This will open the session room in Zoom. Fill in the password when prompted. You may have to spend some time in the waiting room, so please be patient.
- When you enter the session, please ensure that **your camera is on** (this should be automatic) and **your name is correct**. Please add your country or city. If you choose, enter the pronouns you prefer.
- After the first session (a roundtable discussion on #Diversity), choose from several sessions to continue the conversation in smaller groups for around 30-40 minutes.
- You will be automatically redirected to the main room for the final closing.

A step-by-step guide on how to download Zoom, adjust its settings, and join sessions is in the "Joining the Programme (Detailed)" section below.

## Accessibility

The LEV team has tried their best to address accessibility issues that have been raised, but we have not been able to find solutions for everything. The discussion in the main room will be held in English and be live-captioned.

We have also asked presenters to speak clearly, not too quickly, and to face the camera as much as possible when speaking.

We will have all but the speaker's microphone muted to reduce background noise.

If there is anything we can do to improve your experience during the event, please contact [lev@limmud.org](mailto:lev@limmud.org),

## Asking a Question

All participants will be muted during the session to ensure our panellists can be heard. If you'd like to ask a question you can send it directly to the moderator using the 'Chat' function which can be found at the bottom of the screen.

The moderator will then select a number of participants to ask a question: when called upon, the moderator will 'unmute' you to ask the question and then 'mute' you again at the end. This will all be explained at the start of the session.

## The Bar

The Bar is our social(ly distanced) space and will be open from 5.20pm (CET). You can hang out here throughout some parts of the event if you prefer to chitchat with others. Whilst we won't be serving drinks, we hope to recreate some of the Limmud spirit and will be providing tips and opportunities to meet.

## Security

Security Limmud Together has been working with the Community Security Trust (CST) who have been advising us on how to keep the event secure from unwanted participants, including people who have recently caused hostile Zoom and Facebook disruptions. CST are very keen to stress that events like ours should continue to happen so as to help bolster communal spirit and quality of life.

Disruptions have been relatively rare, but it's important to let you know that we have put precautionary security measures in place and are asking for your help to minimise the risk of interference:

- We will be disabling some of the features that Zoom has – such as screen sharing for non-hosts, annotations, and file sharing.
- All participants will be asked to have their video on, real name at the bottom of the screen and will be automatically muted. If you do not use your real name you may be removed from the session by the moderator.
- Sessions will also be 'locked' after 30 minutes to enable the host to focus on the presentation and Q&A, rather than security. You'll still be able to leave a session, but you may not be able to re-enter.
- There will be at least one moderator/host in each session, in addition to the presenter(s). Their job will be to oversee security and to facilitate Q&A in the session.

In the event that there is a disruption or 'zoombombing' (as it has been affectionately termed) the moderator will remove problematic users and disable their ability to re-join. We hope to avoid any of these issues, but if anything does happen in a session you're in, please do not worry as it will be swiftly dealt with. The event is password protected. Your password will be sent by 8am Sunday morning. Please do not share this with anybody. We can't wait to see you there!

### **Last but not least**

LEV is run entirely by volunteers from across seven countries who have been working hard for the last several weeks to prepare the event, without having had even one physical meeting! We have done our best to let you know what will be happening on Sunday. Online-style events are not new anymore, but we still ask you to please bear with us as we navigate this space in case things do not run as smoothly.

If you have any questions during the event or have trouble entering the event please check in with our moderators, email [lev@limmud.org](mailto:lev@limmud.org) or text/call/whatsapp Magda at +48 507 609 229.

Your LEV team

Albert, Alexander, Jonathan, Judith, Magda, Mina, Natalie, Peter, Rebecca

PS: LEV Events are jointly organised by Limmud teams across Europe. If you are interested in getting involved with LEV, we would love to hear from you: [lev@limmud.org](mailto:lev@limmud.org)