

7 FEBRUARY 2021 @ 11:00 – 17:00



Limmud Manchester

Joining instructions

We are looking forward to you joining us for Manchester Day Limmud online. Please read the details below to make sure you are able to take part in everything on offer. All the information you need to access our programme is in this document so please do read it. We can't wait to welcome you to Manchester Day Limmud 2021.

- **All sessions for Manchester Day Limmud 2021 are happening on Zoom**, the free video conferencing application. In order to access sessions, you can download and install Zoom on the device(s) you will be using here <https://zoom.us/download> or just sign in on the Zoom website. If you already have Zoom installed, please make sure that you have the most recent version, as some features may not be available on older versions. To update Zoom on your computer, click on your profile picture in the top right corner and press “check for updates”.
- Once Manchester Day Limmud 2021 has begun, you will be able to [access the session rooms via the online programme](#).
- **There is no need to pre-book your sessions:** all Zoom session rooms will open 10 minutes before they are due to start and you will be held in a virtual waiting room. You do not need to prebook or reserve your place in a session. All sessions are based on first come first serve, but with our high capacity rooms there should be enough space for everyone to go to their first choice.
- To enter sessions on Zoom, you will need **a password**. You'll be sent this on the day of Manchester Limmud. The password gives you access to all sessions taking place. **Please do not share the password.**

To access sessions:

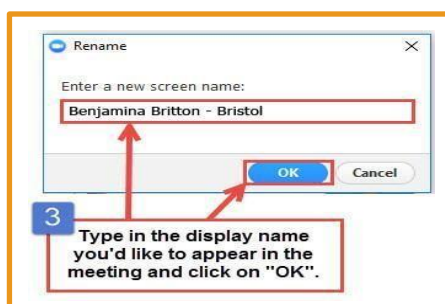
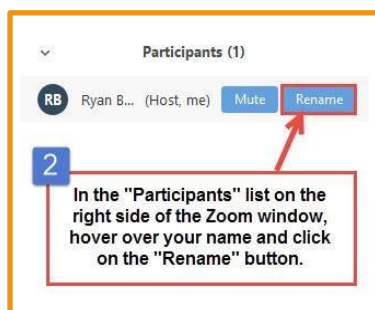
- **Go to the online programme at this link:** <https://events.limmud.org/limmud-manchester-2021/programme/overview/>
- **Under the Programme heading, please select the current timeslot** (all sessions are taking place live, so you won't be able to watch them outside their timeslot, although we hope to make some recordings available after the event).
- **Once you're in an hourly time slot, just click on the “Join Session” button to take you to the session.** It will automatically open Zoom on your computer and you'll be prompted for your password. Once you've entered your password, you'll be placed in a

waiting room and let into the main room when the session is ready to begin, just before the hour.

- For all sessions, **please ensure your display name is correct**. Please add your city location to your name. To do this go to the bottom corner of the screen, which you can do on the 'Participants' button at the bottom of the Zoom window.



Hover your mouse over your name in the 'Participants' list on the right side of the zoom window and click on 'Rename'. Then just **enter your full name and – location** and click on 'ok'.



- **All participants will be muted during the session** to ensure the presenter can be heard. Please do keep your camera on so the presenter can see the participants, but please be aware that if you are doing something like eating or changing clothes you should turn the camera off (we may do that if you are doing something inappropriate or distracting).
- **If you'd like to ask a question** you can send it directly to the moderator using the 'Chat' function which can be found at the bottom of the screen. Please do not use the 'raise hand' function. For most sessions, the moderator will pass on the questions to the presenter. In a few sessions, the presenter or the moderator may select a number of participants to ask a question. If you are called upon, the moderator will 'unmute' you, invite you to ask your question and then 'mute' you again at the end.
- Please note that all sessions will be recorded for security purposes and may be used by Limmud afterwards. If you don't wish to appear in a later viewing of the session, please ensure that your camera is turned off.
- At the end of the session, please [head back to the programme](#) to find out which sessions are happening next.
- **Contact us** If you need any technical support please contact office@limmud.org and we'll get back to you as soon as possible. Please be patient as we may be supporting a lot of people. We will do our best to help you, but may not be able to resolve hardware or internet issues – sorry!